



STATUTES

INTERNATIONAL ASSOCIATION OF LYCEUM CLUBS

(Blu-Gä V19)

DEFINITIONS

The International Association of Lyceum Clubs (IALC) is the association of the National Federations of Lyceum Clubs

The National Federation is the association of Lyceum Clubs in a country

The Lyceum Club is the local association which belongs to the worldwide network of International Lyceum Clubs

The International Council is the supreme governing body of the IALC

The International Central Bureau (BCI) manages the affairs of the IALC

The General Assembly is the assembly of the International Council and of all Lyceum Club members worldwide

I CONSTITUTION AND AIMS

Article 1

(part art.1&2)

The International Association of Lyceum Clubs (IALC) is the association of National Federations of Lyceum Clubs.

It safeguards the aims of the Lyceum Clubs, supports and coordinates the work and efforts of the National Federations, enhances the spirit of international friendship and understanding between the Lyceum Clubs worldwide and promotes the formation of Lyceum Clubs in new countries.

It is a non-profit, apolitical and secular association of unlimited duration.

Article 2

(art.3 & part art.1)

Its headquarters are in Switzerland, at the premises of the International Lyceum Club of Zurich, where the international archives are stored.

Kommentiert [MG1]: Statutes should be short and clear and hold only the basic information (as prescribed by the constitution of a country). They define the character and the essence of an organisation but no details. Details which are still "a must" should go into rules or regulations. They are also binding, but they can be changed more easily. Guidelines are just guidelines, you don't have to follow them necessarily, but it will be great help in complying with the regulations.

Kommentiert [MG2]: Old preamble: should not be a part of Statutes
Definitions: now as simple definition, all details in the articles of the statutes or the regulations

Kommentiert [MG3]: In red and brackets: reference to articles in the actual statutes of 2013

Kommentiert [MG4]: New : aims of the IALC as organisation. Aims of the Lyceum Clubs are in art.7

Kommentiert [MG5]: Legal entity has been deleted, not necessary

Its statutes are in accordance with Article 60 and following articles of the Swiss Civil Code (appendix).

Details of the IALC management are contained in a set of separate Regulations.

Kommentiert [MG6]: **New** : Regulations are binding, this instead of guidelines which are not binding (vademeccum)

II MEMBERS

Article 3
(part art.4) The members of the IALC are the National Federations of Lyceum Clubs.

III NATIONAL FEDERATIONS

(art.5 & 6)
Article 4
(art.7) A National Federation is the association of Lyceum Clubs in one country.

Kommentiert [MG7]: Old art.5 can be deleted, because: it's always like that, if no further specification.
Old art.6: travel cards are obsolete

(part art.9) Its statutes must be compatible with the statutes of the IALC and be approved by the BCI.

Article 5
(part art.8/28)
(part art.8/9 & art.10/11/12/14) When there is only one Lyceum Club in a country, this Club has all the rights and duties of a National Federation.

Article 6
(pat. art.3/13/15) A National Federation will collect from its members the annual fee to which the IALC is entitled.

By non-fulfilment of this obligation the National Federation and its members can be excluded from membership of the IALC.

Any exclusion of a National Federation must be ratified by the International Council.

Kommentiert [MG8]: Part old art. 8/9: see Regulations pt. I.1
Old art.10: deleted: If a federation would take clubs from outside, they wouldn't be national anymore, but international. So if it's written national, it says that no clubs from outside
Old art.11: see Regulations pt. I.5
Old art.12: see Regulations pt.I.2
Old art. 14: Date seeRegulations pt. I.6, so it can be changed more easily, if necessary

IV INDIVIDUAL LYCEUM CLUBS

Article 7
(art.16) A Lyceum Club is a local association of women, who foster the exchange of ideas in the arts, music, literature, science, social concerns, promote the spirit of lifelong learning, international friendship and understanding.

(17)
Article 8
(part art.18 & 23) The statutes of a Lyceum Club must be compatible with the statutes of its National Federation.

Kommentiert [MG9]: Deleted, nonsense in huge cities !

Article 9 (part art.19) Each Lyceum Club must have a fixed address.

Kommentiert [MG10]: The only must is the fixed address. « may » is not a word used in statutes, so "May be the home address of the president" is now in the guidelines

Article 10
(art.21/28)
& parts in Regulations
pt.1.2 & 2)

A new Lyceum Club can be established by a minimum of fifteen women.

The National Federation of the country determines the admission of the new club.

When the new club is the first in its country, this new club must send its application and proposed statutes to the international president. The BCI determines admission of the new club.

Kommentiert [MG11]: **New:** 15 instead of 20

Kommentiert [MG12]: BCI decides alone, no ratification by IC, because only every three years! No probatory period anymore, too complicated with fees, etc.

Article 11
(art.20 & 22)

The acceptance of a club within a National Federation or by the IALC confers the right to call itself “*International Lyceum Club ...*”.

If the group is a long-established club, it may be authorised by the BCI to keep its former name but must add the name “Lyceum Club” to its old name.

Article 12
(art.25)

A Lyceum Club can cease its IALC membership through resignation or dissolution, which will be communicated in writing to both its National Federation and to the international president.

A Lyceum Club can be excluded from the IALC by its National Federation.

(part art.23 & art.
24/26)

Kommentiert [MG13]: Part old art.23 : see Regulations pt.1.3
Old art. 24: see Regulations pt. 1.3 & V.4
Old art. 26: Deleted because it's normal

V

GOVERNANCE STRUCTURE

Article 13
(art.29)

The administrative bodies of the IALC are:

- a. The International Council
- b. The International Central Bureau

VI

INTERNATIONAL COUNCIL

Article 14
(part art.30/4/ 35/42)

The International Council is the supreme governing body of the IALC.

It consists of the delegates nominated by the National Federations who have fulfilled their financial obligations through the previous year. The federation president or vice-president must be one of the delegates representing her federation.

Kommentiert [MG14]: **New:** See comments under Art.6

Article 15
(art.35)

The number of delegates is dependent upon the total number of Lyceum Club members in the National Federation, as follows:

- 15 – 50 members = 1 delegate
- 51 – 200 members = 2 delegates
- 201 – 500 members = 3 delegates
- 501 – 1000 members = 4 delegates
- 1001 – 1500 members = 5 delegates
- 1501 – 2000 members = 6 delegates
- 2001 – 2500 members = 7 delegates
- 2501 – 3000 members = 8 delegates
- etc.

Kommentiert [MG15]: 15 instead of 20

Article 16
(part art.30/31/2)

The International Council meets for the General Assembly every three years during an International Congress. It also meets when one- fifth of the National Federations request an extraordinary meeting.

Kommentiert [MG16]: **New:** The swiss Civil code dictates under art. 64B that an extraordinary meeting has to be called when 1/5 of the members ask for it. In art. 3 it's written, that the National Federation are the members of the IALC

The General Assembly is chaired by the international president.

(art.44)

The three official languages are English, French and German.

Kommentiert [MG17]: If international council is in 3 languages, it means that the IALC ist tri-lingual, so mentioned only here

Article 17
(part art.31)

Lyceum Club members who are not IC delegates are invited to attend the General Assembly.

Kommentiert [MG18]: **New:** Stronger !

These members have speaking rights but no voting rights.

Kommentiert [MG19]: **New:** Stronger !

Article 18
(art.32)

The international president will send the invitation and the agenda for the General Assembly to the National Federations at least three months in advance of the General Assembly.

Kommentiert [MG20]: **Rest old art.32 :** see Regulations I.4

Article 19
(art.38)

National Federations must inform the international president at least one month before the General Assembly of any request for additional items to be added to the General Assembly agenda.

Article 20
(art.33)

Two months before the General Assembly the National Federations must inform the international secretary of the names of their delegates and of the Lyceum Clubs to which they belong.

Kommentiert [MG21]: The list of the names gives automatically the number

Article 21
(art.34)

If a National Federation is not able to attend the General Assembly, its voting rights must be transferred to an attending federation by written proxy, according to the correct number of delegates.

A National Federation cannot accept proxies from more than one other federation.

Article 22
(art.34 & part art.46) A delegate's voting right can be transferred to any other delegate of the same federation by written proxy.

Article 23
(art.36) A quorum at the General Assembly is reached when at least half of the total number of delegates is present or represented by proxy at the meeting.

If a quorum is not constituted, any matter requiring a vote by the delegates must be submitted to and decided at a specially convened meeting of the BCI. At this meeting, the federation presidents will hold the proxy votes of their federation's delegates.

Article 24
(part art.40) The decisions of the International Council are made by simple majority, except for the revision of the Statutes or the dissolution of the IALC, which require a two-third majority of the vote.
Should there be a tied voting result, the international president has the casting vote.

Article 25
(part art.13/ 25/39) The IC has the following powers:

- a. Approval of the agenda
- b. Approval of the reports of the international president, of the two international vice-presidents and of the BCI decisions
- c. Approval of the financial statements of the IALC, based on the report of the auditors
- d. Determination of the amount of the annual per capita fee payable to the IALC
- e. Approval of the budget
- f. Election of the international president and of the two international vice-presidents (one for each hemisphere)
- g. Decisions on motions of the BCI, the National Federations and the delegates
- h. Approval of the location of the next General Assembly
- i. Revision of the Statutes
- j. Dissolution of the IALC

Kommentiert [MG22]: **New and necessary.** If the BCI has more power of decisions in some matters because it cannot wait always for 3 years till the next International Council meets, one has to report on those activities. If International Council is not happy with one of the BCI's decisions, it could ask to change or withdraw it! It is stated then in the minutes

Kommentiert [MG23]: **New**

Article 26
(part art.39 & 40) The International Council elects the international president and the two international vice-presidents, one for the northern and one for the southern hemisphere and not from the same country as the international president, for a period of three years. Each may be re-elected for the same position once.

These elections are by secret ballot with the number of votes cast for each candidate made public.

Kommentiert [MG24]: **New:** A VP could be 6 years and then become P for 6 years, a total of 12 years! But if VP is not excellent, she won't be elected as president. Self-regulating!

Article 27
(art.37)

All National Federations are entitled to nominate candidates for the election of international president and of international vice-president.

(art.41/42/43)

Kommentiert [MG25]: Rest old art.37: see Regulations IV.1-3

newVII

INTERNATIONAL CENTRAL BUREAU (BCI)

Bureau Central International

Kommentiert [MG26]: Old art. 41 see pt.III.1
Old art. 42: see new art.14 it says that National Fed. President = BCI member must be a delegate and it is normal that the head office with P, VP, secretary and treasurer doesn't vote at the General Assembly
Old art.43: Regulations pt. V.4 (further guidelines)

Article 28

The BCI is the executive body of the IALC.

(part.art.45/46/48)

Its headquarters are at the postal address of the incumbent international president.

(part art.45 in

Regulations pt.V.1/4)

It meets at least once per year upon convocation by the international president. It will also meet when two-thirds of the members of the BCI request an extraordinary meeting.

Kommentiert [MG27]: Duties in the Regulations

Kommentiert [MG28]: New

Article 29

The BCI is composed of:

(part art.46)

- a. the international president
- b. two international vice-presidents (one from each hemisphere)
- c. the international secretary
- d. the international treasurer
- e. the presidents of all the National Federations

Kommentiert [MG29]: New: Has now a voting right, because it's an important job and the treasurer is no longer appointed by the president after each election (re art.35)

The archivist, the editor of the International Bulletin and the webmaster are permanent observers without voting rights.

The duties and responsibilities of the BCI are described in the Regulations.

Article 30

All members of the BCI are entitled to one vote each at the meetings of the BCI, even when the member holds more than one position.

(part art.46 & new)

Exceptions are the international secretary, who does not vote, and the presidents of any National Federations, which have not paid their international fee for the previous year.

Kommentiert [MG30]: New

Article 31

The BCI has a quorum if at least half the members of the BCI are present or represented.

(part art.49)

All decisions at the BCI meetings are by simple majority. In case of a tied vote, the international president has the final decision.

Kommentiert [MG31]: Old part art.49: It's normal that a P would appoint a VP, when she once cannot take part at a meeting, such details are not suitable in statutes. Details about duties in regulations pt. V.4 (see guidelines)

Article 32

If the international president or either of the international vice-presidents leaves office during the year due to death,

(part art.47)

Kommentiert [MG32]: Rest old art.47 : see Regulations V.2

permanent incapacity, resignation or revocation, the BCI has the right to nominate a replacement until the next General Assembly.

Article 33
(part art.46)

The international president nominates the international secretary, who must be a member of a Lyceum Club.

Kommentiert [MG33]: **New:** Details in the Regulations and guidelines. Normally the VP is taking over when the P is absent. Each VP should represent the president in her own hemisphere. When a VP is missing, the BCI will choose automatically somebody from the same hemisphere to be represented.

Article 34
(part art.46)

The BCI nominates and confirms annually the international treasurer, who must be a member of a Lyceum Club.

Kommentiert [MG34]: **New:** it's important to have more continuity and somebody expert in that field since it's not easy to cope with different accounts, papers and two currencies.

Article 35
(art.56)

The Swiss National Federation nominates the international archivist, who must be a member of a Swiss Lyceum Club. The nomination has to be confirmed annually by the BCI.

Article 36

The BCI nominates and confirms annually the editor of the International Bulletin and the webmaster, who must both be member of a Lyceum Club.

Kommentiert [MG35]: **New**

Article 37
(part art.48)

The international president sends the invitation and the agenda to the BCI meeting at least two months before the date of the meeting.

Article 38
(part art.46)

If the president of a National Federation is unable to attend the BCI meeting, she must appoint in writing a representative from her federation or give a proxy to another attending federation.

A National Federation is not allowed to receive more than one proxy.

(art.50/51/52/53)

Kommentiert [MG36]: **Old art.50:** see Regulations pt.VII.3
Old art.51: see regulations pt. VII.2
Old art.52: see regulations pt. VIII.4-6
Old art.53: see regulations pt. V.4

XIII FINANCES AND ACCOUNTABILITY

Article 39

The financial resources of the IALC consist of the membership fees, as well as possible revenues from the International Meetings, BCI Meetings and other activities.

Kommentiert [MG38]: **New**

(art.54)

The international president and the international treasurer are responsible for the management of the financial assets. Funds will be invested according to the Regulations and in consultation with the two international vice-presidents.

Kommentiert [MG37]: **Rest old art.54 :** see Regulations VIII.1

Article 40
(art.54 & 55)

The accounting year corresponds to the calendar year.
Full financial accounts for the calendar year and an annual budget must be presented at the annual BCI meeting and at the General Assembly.

The audit of the IALC financial accounts must be done by a qualified and accredited audit company, elected and confirmed annually by the BCI.

Kommentiert [MG39]: [New](#)

Article 41 Only the financial assets of the IALC are liable for the financial obligations of the IALC.

Kommentiert [MG40]: [New](#)

The IALC is not liable for the financial obligations of any National Federations or individual Lyceum Clubs.

(art. 57)

Kommentiert [MG41]: See regulations pt. V.4 (further Guidelines) & X

IX REVISION OF THE STATUTES

Article 42 A proposal for partial or total revision of the statutes of the IALC may be made by any member of the BCI and must be submitted in writing to the international president. Should the BCI approve the revision, the proposal will be added to the agenda for the next General Assembly.
(art.58)

Article 43 Any revision of the statutes must be approved by a two-third majority of votes by delegates of the International Council at the General Assembly of the IALC.
(art.59)

Article 44 The Regulations pertaining to these statutes as well as their proposed changes must be approved by the BCI.

Kommentiert [MG42]: [New](#)

X DISSOLUTION OF THE IALC

Article 45 The procedure for dissolution of the IALC is the same as the procedure for a revision of its statutes.
(art.60)

The International Council will decide how the asset balance of the IALC is to be distributed. If distribution is made to the National Federations, the distribution will be calculated in proportion to the number of their respective delegates.

The BCI will proceed with the liquidation.

XI FINAL PROVISIONS

Article 46 The statutes are drawn up in English and translated into French and German. In case of dispute, the English version is applicable.

Kommentiert [MG43]: [New](#)

Article 47 Any dispute or legal action based on these statutes will be resolved in a Swiss court of the Canton of Zurich.

Kommentiert [MG44]: [New](#)

Article 48
(art.61)

These statutes replace the previous statutes dated 8th May 2013.
They were approved by the BCI on and accepted by the
International Council on at the General Assembly in
with immediate effect.